



**Valemount
Learning
Centre**

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Summer Courses 2010



Work Safety

Occupational First Aid Level I

If you require this first aid certificate for work, this WCB recognized course will fulfill that requirement. Topics will include assessment of the accident scene and injuries, stabilization of a life-threatening situation, aid for a choking victim, one person CPR and control of bleeding. This course leads to WCB certification. Must bring picture ID. Maximum 12 participants. **First 12 paid are in.**

Date: Aug 7, 2010

Time: 8:30am – 5:00pm

Cost: \$125.00 + gst

Instructor: Wendy Johnson

OFA Transportation Endorsement

This course is designed to prepare first aid attendants with the skills and knowledge needed to move and transport injured or ill workers to medical aid. OFA Level I is a prerequisite for this course. Must bring picture ID. Maximum 12 participants. **First 12 paid are in.**

Date: Aug 8, 2010

Time: 8:30am – 5:00pm

Cost: \$125.00 + gst

Instructor: Wendy Johnson

Occupational First Aid Level III

Prepare for certification by Worker's Compensation Board as a first aid attendant. This comprehensive course (both theory and practice) covers: anatomy, physiology, injury, body response, resuscitation, procedures in patient care. Prerequisite: 19 years of age or older. **Phone the Learning Centre to have your name placed on an interest list.**

Date: TBA

Time: 2 weeks/7 hours per day

Cost: TBA

COURSE PAYMENT & REFUNDS

Pay in person or by phone when you register for your course. We accept cash, cheques, Interac, Visa & Mastercard. Payment must be made at time of registration in order to secure a place in the course. First paid, first in.

Course fees are 100% refundable in the following cases:

- If you cancel seven days prior to the course date
- the course has been cancelled
- serious medical reasons
- or a death in the family.

Refund requests will be processed in a timely manner and a cheque will be issued.

A 15% Administration Fee will be kept when a student withdraws from the course one to six days before the course start date.

Students who fail to attend the course **will not** be eligible for a refund.